



KENORA CATHOLIC DISTRICT SCHOOL BOARD

Policy 8: Role of the Vice Chair

The Vice Chair is elected by the Board to share the leadership role of the Chair. The Vice Chair assists the Chair in ensuring that the board operates in accordance with its own policies. The Board's ability to discharge its obligation is enhanced by the leadership and guidance provided by the Vice Chair.

Duties of the Vice Chair

1. When the Chair is absent, the Vice Chair shall perform all the duties and carry out all responsibilities of the Chair with full authority during his/her continued absence.
2. Preside at any board or committee meeting when the Chair desires to leave the Chair in order to debate a question.
3. The Vice Chair is responsible for chairing the Committee of the Whole session of the Regular Board meeting or a Special Board meeting.
4. The Vice Chair shall assist the Chair and Director of Education in the development of the board meeting agenda.
5. The Vice Chair may be assigned duties and responsibilities by the Chair.
6. The Vice Chair shall be an alternate signing authority for the Board.

Legal References:

Education Act S. 208 (7) Vice-chair

Bill 177 - Student Achievement and School Board Governance Act, 2009

Other References:

Professional Development Program for School Board Trustees: Core Module 3

Approval Date: June 2006

Date of Latest Review: February 2010, March 2011, March 2012, November 2012, January 2015, October 2017, October 2019

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